

ALLOTMENTS COMMITTEE

Monday 14th October 2024 at 7.00pm

PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL MEMBERS OF CHARLTON KINGS PARISH COUNCIL

Membership: Cllrs Hawkins (Chairman), Hall, Honeywill, Pickering and Palmer

**Allotment Site Representatives: Dr John Brooks (Ryeworth), Ms Michelle Kirby (Ryeworth)
Mr Maurice Febry (Sappercombe), Cllr Alan Hawkins (Haver)**

You are hereby summoned to a meeting of the Parish Council Allotments Committee to be held in the **Stanton Hall**, Stanton Suite, Church Piece, Charlton Kings, on **Monday 14th October 2024** at **7.00pm**

Geraldine Connor

Miss Geraldine Connor
Clerk to the Parish Council

Members of the public are welcome to address the Committee in the public session from 7.00pm until 7.10pm. Questions not notified prior to the meeting may require a written response.

AGENDA

- 12/24/25** **Recording and filming of meetings** The Chairman will ask all those present if any member of the public is intending to record or film the meeting.
- 13/24/25** **Apologies** to be received.
- 14/24/25** **Declarations of Interest** To receive declarations of interest in respect of the agenda items below (Localism Act 2011).
- 15/24/25** **Minutes of previous meeting** To approve the minutes of the meeting held on the 15th July 2024 previously circulated).
- 16/24/25** **Reports from Site Representatives** To receive reports from the ASRs for Ryeworth, Haver and Sappercombe.

- 17/24/25** **Vacant plots** To report on the current position on waiting lists and vacant plots.
- 18/24/25** **Allotment charges** To discuss and agree plot rent and water charges for next year
- 19/24/25** **To receive Health and Safety Report following site visit on 17th September 2024 and to consider recommendations regarding water containers therein.**
- 20/24/25** **To consider a breach of CKPC Allotment Tenancy Rules and Conditions Para 8 and appropriate action** To receive a site inspection report from the Clerk following site visit on 17th September 2024 – regarding the keeping of livestock
- 21/24/25** **Action Plan and Recurrent Maintenance Work Schedule 24/25** To note and review the Budget Action Plan on the Recurrent Work schedule for the current year.
- 22/24/25** **Any other business** To report on any other matters for information.

Please be aware that this meeting may be filmed or recorded.

Date of next meeting:

Monday 10th February 2025 at 7pm