

**CHILD PROTECTION POLICY**

**Adopted at Full Council meeting on 27th June 2022**

**Statement of Intent**

The Parish Council (“the Council”) recognises that all children, young people and vulnerable adults regardless of age, disability, gender, racial heritage, religious belief or sexual orientation or identity have the right to protection from harm and abuse. The Council shall take all steps that are reasonably practicable; to comply with the Criminal Justice and Court Services Act 2000 and all other relevant Acts and Regulations. The Council shall monitor the conduct of staff, contractors , Councillors or volunteers to identify any inappropriate behaviour and shall act accordingly and, if necessary, in accordance with its disciplinary procedures.

**Engagement by staff, contractors, Councillors and volunteers**

The Councill will remind all employees, and facility users of their duty to comply with the Criminal Justice and Court Services Act 2000 and all other Acts and Regulations

**Incident procedures**

The Council shall keep a dedicated log of all written and oral statements, along with a record of relevant telephone conversations, in the event of an incident or allegation under this policy. In the case of a child, young person or a vulnerable adult on work experience or training this information will be immediately passed on to the learner’s Educational Institution or primary carer as appropriate. The Council and staff shall treat all incidents with absolute confidentiality. The Council shall comply with the Data Protection Act 2018 for the safe and secure storage of all information relating to children’s personal details, or details resulting from any incident or allegation arising within the scope of this policy.

**Monitoring and review**

This policy shall be monitored for effectiveness and shall be reviewed when:

* There has been an incident, whether the allegation is proved or not
* There is a change in the legislation

The Council will ensure that all staff, contractors, Councillors and volunteers having contact with children, young people and vulnerable adults are made aware of, understand, and act on this policy and are familiar with the accompanying guidelines.

June 2022